

Deputy Head of HR (all genders)

BRING YOUR TALENT TO THE TECHNOLOGY BEHIND TRAVEL

Please note: Non-EU citizens need to have a work permit.

The conditions for this job do not meet the requirements for an EU Blue Card.

GIATA is an internationally active company in the travel technology sector with customers in almost 80 countries. As market leader in the area of content, we offer hotel descriptions in 25 languages as well as the biggest hotel matching database globally. Our headquarters is located in the beautiful area of Berlin-Kreuzberg, not far from the Oberbaum Bridge.

At GIATA, we believe that complex problems deserve simple solutions. It is important to us that our services are provided to a high quality standard, but can be easily accessed by everyone. We work together to provide the next generation of travel technology products.

We are looking for a committed person to strengthen our small, growing team as soon as possible.

As full-time **Deputy Head of HR (all genders)** with the prospect of being promoted to full-time Head of HR in the medium term, you will actively contribute to addressing issues in the areas of employee support and organisational development and make an important contribution to the success of the company.

Your role:

- You will support the Head of HR in all areas of responsibility and work constructively with all team leaders and the management team.
- You will initiate and implement HR projects, proactively monitor change processes, including the introduction of new HR tools and technology to provide better support to managers and employees.
- You understand key figures and people data and prepare them in order to analyse business challenges and trends and to identify measures to be taken.

What you offer:

- At least five years professional experience in all areas of human resources within a medium-sized or larger company (preferably SaaS/laaS or IT), including solid experience in organisational development and talent management
- Sound expertise in employment law, social security law and income tax law as well as experience in cooperating with authorities and a reliable approach to work with a distinct hands-on mentality, enthusiasm and assertiveness
- Excellent communication skills and strong customer orientation, previous management experience desirable
- Experience as a sparring partner for managers, with the ability to inspire them with facts and figures along with courage and the right flair; the ability to focus on developing possible solutions under time pressure
- Sound knowledge of Office applications and excellent English language proficiency
- Organisational skills and enjoyment in working with many different people
- The ability to act appropriately according to the situation and also to conduct difficult negotiations
- Professionalism and empathy in dealing with employees

We offer you

- A permanent employment contract – because sustainable and long-term success stories are what matter to us.
- In the short or medium term, promotion to Head of HR is planned.
- Performance-based remuneration, employee share ownership programme, discounts with external tourism partners, excellent IT equipment, flexible working hours, complimentary drinks and fruit, personal development and training opportunities.

If this appeals to you,
we look forward to receiving your detailed application **by email only** at: jobs@giata.com

Please attach your documents (cover letter with salary expectations and preferred start date, curriculum vitae, references) as a PDF file.

Your contact person: Ms. Soualmi
We look forward to meeting you!

Visit us at www.giata.com 